

ACADEMIC COUNCIL MEETING MINUTES
Friday, November 15, 2019
Interactive Video Classrooms
Vernon Campus and Century City Center

Member	Vernon College Position	Present	Not Present
Dr. Elizabeth “Lisa” Crandall	Vice President of Instructional Services, Co-Chair	X	
Shana Drury	Dean of Instructional Services, Co-Chair	X	
Dr. Brad Beauchamp	Director of Instructional Assessment, Mathematics Instructor	X	
Christina Feldman	Director of Continuing Education		X
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice Instructor		X
Clara Garza	Counselor	X	
Marian Grona	Director of Library Services	X	
Kristin Harris	Dean of Student Services	X	
Mark Holcomb	Division Chair Information & Technology, Industrial Automation Systems Instructor		X
Bettye Hutchins	SACSCOC/ History Instructor		X
Joe Johnston	Division Chair Communications, English Instructor	X	
Melissa Moore	Early College Start Coordinator	X	
Kirk Polk	Government/ Faculty Senate Representative	X	
Lori Arnold	Psychology/Faculty Senate Representative		X
Amanda Raines	Director of Enrollment Management/ Registrar	X	
Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Jon Schreiber	Business Administration/ Faculty Senate President	X	
Paula Whitman	Division Chair Mathematics & Science, Mathematics Instructor	X	

Guests: Holly Scheller, Coordinator of Marketing and Community Relations

I. OLD BUSINESS

A. Review of Minutes – October 18, 2019

Amanda Raines motioned to approve the minutes as presented; Shana Drury seconded the motion and the committee voted unanimously in approval.

II. NEW BUSINESS

A. Farm and Ranch Management

Mark Holcomb

In Mark Holcomb’s absence, Shana Drury presented the changes to the Farm and Ranch Management Program. At the recommendation of the Farm and Ranch Management Advisory Committee, Shana motioned to delete AGEQ 2315 Horse Evaluation II from the A.A.S. degree plan and replace it with AGRI 2330 Wildlife Conservation & Management effective Fall 2020.

Other revisions proposed included restructuring the degree plan so that only 3 hours of approved electives are included. Paula Whitman seconded the motion and it passed

unanimously.

- B. Machining Mark Holcomb
Shana Drury outlined the changes to the Machining Program in Mark Holcomb's absence. She explained that the newly hired machining instructor reviewed the program and made recommendations to the Machining Advisory Committee. The advisory committee approved the following recommendations. Shana motioned to make the revisions effective Fall 2020.

Additions:

MCHN 1438 Basic Machine Shop I

MCHN 2434 Operation of CNC Machining Centers

MCHN 2438 Advanced Computer-Aided Manufacturing (CAM)

Deletions:

MCHN 1408 Basic Lathe

MCHN 1413 Basic Milling Operations

MCHN 2433 Advanced Lathe Operations

MCHN 2444 Computerized Numerical Control Programming

Amanda Raines seconded the motion and committee members voted unanimously in approval.

- C. Pharmacy Technician Shana Drury
Shana motioned to revise the Pharmacy Technician Program as follows. She added that the program's advisory committee approved these changes effective Fall 2020.

Additions:

PHRA 1202 Pharmacy Law

PHRA 1305 Drug Classification

Revisions:

PHRA 2265 Practicum (or Field Experience)-Pharmacy Technician/Assistant

Deletions:

PHRA 1102 Pharmacy Law

PHRA 1205 Drug Classification

PHRA 1240 Pharmacy Third Party Payment

Shana commented that program's certification exam no longer includes questions about third party payments. Paula Whitman seconded the motion and it passed unanimously.

- D. Surgical Technology Shana Drury
Shana explained that effective Fall 2020, a mandate by the National Board of Surgical Technology and Surgical Assisting will no longer allow the option for students to receive accreditation by completing the Surgical Technology Certificate of Completion. Students must complete the A.A.S. degree to be eligible to sit for the national credentialing exam, the CST exam. Shana motioned to remove the certificate of completion from the catalog leaving only the Surgical Technology A.A.S. effective Fall 2020. Marian Grona seconded the motion and it passed unanimously.

III. OTHER

- A. Core Objectives Update Dr. Brad Beauchamp
Brad Beauchamp reported that the summer evaluation results show that all benchmarks were met or exceeded. He plans to schedule a meeting soon to review the benchmarks. Brad stated that the new student survey software is not ready for implementation this semester but it should be ready for the Spring 2020 instructor evaluations.
- B. MATH 1324 Math for Business and Social Sciences Paula Whitman
Paula Whitman asked council members to review the course description for MATH 1324 Math for Business and Social Sciences. Paula stated that many 4-year universities accept

this course and it is listed in their degree plans. With further review and discussion, Paula said she anticipates requesting the addition of this course to Vernon College's Core Curriculum.

C. The next Academic Council Meeting is Friday, January 24, 2020.

IV. ADJOURN